



SOKOTO INTERNAL REVENUE SERVICE

REGISTRATION OF MOTOR VEHICLES GUIDELINE

This application process is under the Sokoto State Revenue Integration and Consolidation Law (No. 14) 2019.

The motor vehicle registration process is conducted within 24 hours from application to receipt of the certificate.

1. The process starts with the applicant's visit to the Sokoto Internal Revenue Service (SOIRS) office situated at the Investment House building, No. 4 Kano Road, Sokoto, 08066189619, info@irs.sk.gov.ng, or any of the SOIRS zonal offices within the state in Tambuwal, Gwadabawa and Isa local government.
2. The Applicant is required to bring the following information and documents along for the process:
 - a. Receipt of purchase of the vehicle
 - b. Purchase Invoice
 - c. Custom duty of the vehicle
 - d. Any form of I.D of the owner of the vehicle
 - e. Phone number of the owner of the vehicle
3. The Desk Officer at the Internal Revenue Service will cross-check to ensure all the required documents are presented and in order.
4. Applicants with complete documentation are required to make payments immediately in any of the designated [bank accounts](#). Fees payable include vehicle registration fee, vehicle license fee, registration book, vehicle test fee, carrier permit (for pick-ups and trucks), etc. Fees payable vary based on the type or category of vehicle to be registered. See the [vehicle registration fee schedule here](#).
5. The evidence of payment (bank teller or POS receipt) is then taken to the desk officer,

SOIRS who will issue the Vehicle Registration License for the vehicle upon confirmation of payment. This process is done within a day and does not take more than 1-2 hours.

6. On receiving the vehicle Registration Licence, the applicant will proceed to the office of the Vehicle Inspection Office (VIO) at the Internal Revenue Service complex for inspection of the vehicle and issuance of a certificate of roadworthiness. This will be done within 2 hours.
7. The applicant will also obtain an insurance certificate for the vehicle at any approved Government insurance company. See [here for approved insurance companies](#) in Sokoto.

For further information, please contact the desk officer at info@irs.sk.gov.ng, 08066189619, or the Sokoto Internal Revenue Service (SOIRS) office situated at the Investment House building, No. 4 Kano Road, Sokoto State.

Signed:

Executive Chairman

Sokoto State Internal Revenue Service (SOIRS) December,
2023.